



School District of Manawa

Buildings, Grounds, & Finance COMMITTEE MEETING

*Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525*

Monday, May 6, 2024
12:30 P.M.

**Board of Education Committee Members:
Fietzer (C), Griffin, & Hansen**

❖ **CALL TO ORDER**

➤ @12:30

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL - Verification of Quorum**

- *B.O.E. Members Present: GRIFFIN, FIETZER, HANSEN(12:40), RISKE*
- *ADMIN Present: PETERSON, MARZOFKA*
- *PUBLIC Present: M.GRIFFIN*

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

❖ **AGENDA**

1. Review of current Financial Report(s)
 - a. Vending Report (numbers and cadence of report) - [Reviewed attached sheet and requested more information from food service.](#)
 - b. Cash Receipts Report - [Reviewed](#)
 - c. Invoice Report - [Reviewed](#)
 - d. Revenues/Expenditures Report - [Reviewed](#)

2. Capital Improvements List
 - a. Discussion
 - b. Recommendation(s)
 - i. Server Upgrade - MEMO - [Dean explained Heartland was just as good and at a lower cost, and he can work with this option.](#)
[Motioned to upgrade server by Griffin/Hansen Motion Carries](#)

* Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

**Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.



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- ii. HVAC Software/Networking Upgrade - MEMO - Dean explained the new system and how it will work
Motion to Upgrade software/networking by Griffin/Hansen Motion carries
 - iii. Generator Networking - DISCUSSION
 - iv. Bathroom Repairs/Remodel - DISCUSSION
 - v. Overhead Paging System - DISCUSSION
3. Storage Shed Updates - Barrens looked through everything and they will get all permits and codes-All is good with that. Discussed possible larger garage doors. Apron was discussed to be bigger by 5ft. Also getting quotes on the overhang.
 4. Maintenance Updates and Concerns
 - a. Discussion - Nothing at this time.
 5. Emergency Preparedness Plan - Discussion
 - a. Standard Response Protocol, ALICE & S.D.M Comprehensive Safety Plan - Admin team is reviewing to make more user friendly the the teachers to use.
 6. Review Planning Calendar - Sight tour will be moved to Sept. due to Oct. being a busy financial month.

❖ FUTURE MEETING AGENDA ITEMS

- Radio's
- Parking lot's
- Bathrooms

❖ FUTURE MEETING DATES/TIMES

- June 4th @ 4pm

❖ ADJOURN

- @2:52 Motion by Hansen/Griffin Motion carries

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